

ANNUAL REPORT 2020



THE ROCK
ON LOCKE
THE CHURCH OF SAINT JOHN THE EVANGELIST

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Annual Vestry Meeting Details

Sunday, March 28, 2021

Due to the coronavirus pandemic, this meeting is being held via videoconference. Those without access to internet may also call into the meeting by telephone.

Zoom video conference link: <https://tinyurl.com/h84ebszh>. Telephone option 647-374-4685 or 647-558-0588 and entering the meeting ID: 817 3409 5335.

Agenda

1. Opening Prayer
2. Call to Order
3. Consent Motion (Motion 1)
4. Election and Appointment of Parish Officers
5. Adoption of Ministry Reports (Motion 2)
6. Approval of Financial Reports and Statements for 2020 (Motion 3)
7. Appointment of Auditing Committee for 2021 (Motion 4)
8. Approval of the proposed Ministry Budget for 2021 (Motion 5)
9. Other Business:
 - a. A motion to authorize the leasing or licensing of church property and/or premises. (Motion 6)
 - b. A resolution to elect Directors for Artaban Non-Profit Homes Inc. (Motion 7)
10. Adjournment
11. Closing Prayer

Motions

Motion 1: A Consent Organizing Motion

It is MOVED by Bonnie Munn and SECONDED by Steve Doucet Campbell,

1. THAT the published agenda within the circular be adopted; and
2. THAT all present be granted the privilege to address the meeting; and
3. THAT the written reports contained within the circular for this meeting now be received; and
4. THAT this Vestry now ratify and confirm all decisions, agreements and documents entered into and signed by the Corporation on behalf of the parish since the last Annual Vestry; and
5. THAT the minutes of the Annual Vestry Meeting of February 16, 2020 be adopted as distributed.

Motion 2: A Motion to Adopt and Approve Ministry Reports

It is MOVED by Margaret Wilding and SECONDED by Deborah Bowen,

THAT the ministry reports contained in the circular for this annual meeting, having been received, now be adopted and approved.

Motion 3: A Motion to Adopt and Approve Financial Reports

It is MOVED Steve Doucet Campbell and SECONDED by Bonnie Munn,

THAT the financial reports having been received and presented be adopted and approved.

Motion 4: A Motion to Appoint an Auditor

It is MOVED by Bonnie Munn and SECONDED by Steve Doucet Campbell,

THAT Parish Council be empowered to appoint an auditing committee for the 2021 Financial Statements in accordance with the Canons and Policies of the Diocese of Niagara.

Motion 5: A Motion to Approve a Ministry Budget for 2021

It is MOVED by Steve Doucet Campbell and SECONDED by Bonnie Munn,

THAT the Ministry Budget for 2021 proposed by the Corporation, considered by the Stewardship Team, and approved by Parish Council now be approved by this Vestry.

Motion 6: A Motion to Authorize the Leasing or Licensing of Church Property and/or Premises

It is MOVED by Sue Samson and SECONDED by Sarah Wayland.

THAT this Vestry authorize the Rector and Churchwardens to consider and, if they deem it advisable, to approve leases, licenses, or space agreements pertaining to parish property or leased premises of less than three years inclusive of all renewals; and that this authorization shall extend only to agreements that include the following provisions:

- a. That the agreement may be terminated by the Church of St John the Evangelist upon sixty days' notice;
- b. The lessee or licensee shall provide proof of liability insurance;
- c. The lessee or licensee agrees to abide by the Sexual Abuse and Sexual Harassment policy of the Synod of Niagara;

AND THAT if there is any conflict between this resolution and any authorization or approval resulting from it, and the Canons of the Diocese of Niagara, it is understood that the Canons shall prevail.

Motion 7: A Resolution to Nominate Directors for Artaban Non-Profits Homes Inc.

IT IS MOVED by Susan McKay and SECONDED by Susan Little,

THAT WHEREAS the Letters Patent and by-laws of Artaban Non-Profit Homes specify that the Church of Saint John the Evangelist shall at a meeting of Vestry nominate seven of the total of ten members of the Board of Directors of Artaban Non-Profit Homes, and that such nominees shall at the next Annual Meeting of Artaban Non-Profit Homes be duly elected as directors; and

WHEREAS the following Vestry members currently serve on the Board of Directors: Susanne Adams, David Anderson, Mary Donkin, Sue Samson, Margaret Wilding, and Richard Woodward; and

WHEREAS the following are deemed to be concluding their term of office in 2021: David Anderson and Mary Donkin.

THEREFORE BE IT RESOLVED THAT the following persons be elected as this Vestry's nominees to serve a three-year term beginning at the next Annual Meeting of the Corporation of Artaban Non-Profit Homes: David Anderson and Mary Donkin.

Minutes of Previous Meeting

CHURCH OF ST. JOHN THE EVANGELIST ANNUAL VESTRY MEETING

Meeting Minutes

Sunday, February 16, 2020

1. SIGNING OF THE DECLARATION

2. CALL TO ORDER

The Venerable Dr. David Anderson called the Vestry to order. The meeting was held in the church proper following a potluck supper in the Lidgey room.

3. OPENING PRAYER

The meeting opened in prayer.

4. AN OMNIBUS (ORGANIZING) MOTION

It was MOVED by Steve Doucet Campbell and SECONDED by Bonnie Munn,

- a) THAT the published agenda within the circular be adopted;
- b) THAT all present be granted the privilege to address the meeting;
- c) THAT the written reports contained within the circular for this meeting now be received;
- d) THAT this Vestry now ratify and confirm all decisions, agreements and documents entered into and signed by the Corporation on behalf of the parish since the last Annual Vestry;
- e) THAT the minutes of the sessions of the Annual Vestry Meeting of February 24, 2019 be adopted as distributed; and

The motion was CARRIED.

5. ELECTION AND APPOINTMENTS OF PARISH OFFICERS

a) Deputy Peoples Warden

Deborah Bowen was nominated to serve a one-year term. No further nominations from the floor were received. Deborah was ACCLAIMED as Deputy Peoples Warden.

b) Lay Delegates to Synod

There was one Lay Delegate to be elected along with Alternates. Mary Donkin and Margaret Wilding were nominated. Gillian Doucet Campbell and Graham Cubitt volunteered to act as scrutineers. Voting proceeded by ballot. Margaret Wilding was ELECTED as Lay Delegate, Mary Donkin as Alternate Lay Delegate.

c) Youth Lay Delegate to Synod (person aged 16 to 24)

No nominations were received.

d) People's Warden

Steve Doucet Campbell is continuing in the second year of his two-year term.

e) Corporation Appointments

The rector and churchwardens made the following appointments.

- a. Vestry Clerk: Sue Newbery
- b. Treasurer: Brian Samson
- c. Donations Secretary: Ruth Sutherland

f) Rector's Appointments

The rector made the following appointments.

- a. Churchwarden: Bonnie Munn
- b. Deputy Churchwarden: Margaret Wilding.

g) Parish Council

The following are ex-officio members of Council: David Anderson (Rector); Bonnie Munn, Steve Doucet Campbell, Deborah Bowen, Margaret Wilding (Churchwardens); Mary Donkin, Matthew Lee, Margaret Wilding (Lay Delegate and Alternates).

The following were nominated for election: Michael Bowering, Brittany Friesen, Susan Little, Emma Reilly McKay, Ed Miedema, Sue Samson, Patricia Troughton, and Sarah Wayland.

It was **MOVED** by Adrienne Devins and **SECONDED** by Graham Cubitt to elect the slate of nominees. The motion was **CARRIED**.

6. ADOPTION OF MINISTRY REPORTS

It was **MOVED** by Leigh Macklin and **SECONDED** by Margaret Wilding,

THAT the ministry reports contained in this circular for this annual meeting, having been received, now be adopted and approved as amended.

The motion was **CARRIED**.

7. APPROVAL OF FINANCIAL REPORTS AND STATEMENTS FOR 2019

It was **MOVED** by Steve Doucet Campbell and **SECONDED** by Bonnie Munn,

THAT the financial reports having been received and presented be adopted and approved.

The motion was CARRIED.

8. APPOINTMENT OF AUDITORS FOR 2020

It was MOVED by Bonnie Munn and SECONDED by Steve Doucet Campbell,

THAT Parish Council be empowered to appoint an auditing committee for the 2020 Financial Statements in accordance with the Canons and Polices of the Diocese of Niagara.

The motion was CARRIED.

9. APPROVAL OF THE PROPOSED MINISTRY BUDGET FOR 2020

It was MOVED by Steve Doucet Campbell and SECONDED by Bonnie Munn,

THAT the Ministry Budget for 2020 proposed by Corporation, considered by the Stewardship Team, and approved by Parish Council, now be approved by this Vestry.

The motion was CARRIED.

10. OTHER BUSINESS

a) A Resolution to Approve in Principle the Chancel Renovation Project.

It was MOVED by Steve McKay and SECONDED by Sue Samson,

THAT WHEREAS the Concert Project, which supports the arts as part of our parish participation in the mission of God in our neighbourhood, has become a vital part of our parish ministry; and

WHEREAS it has been found desirable to build a permanent stage; provide for accessibility of the Stage, chancel, and altar rail; improve AV set-up and the layout of seating in the church proper;

THEREFORE, BE IT RESOLVED THAT, this Vestry approve the Chancel Renovation Project plan in principle, the project scope, preliminary design and budget; and

THAT this Vestry grant permission for the project committee to conduct fundraising and make applications for grant funding.

The motion was CARRIED.

b) Motion to Authorize the Leasing or Licensing of Church Property and/or Premises.

It was MOVED by Sue Samson and SECONDED by Sarah Wayland,

- i. THAT this Vestry authorize the Rector and Churchwardens to consider and, if they deem it advisable, to approve leases, licenses, or space agreements pertaining to parish property or leased premises of less than three years inclusive of all

renewals; and that this authorization shall extend only to agreements that include the following provisions:

- (1) That the agreement may be terminated by the Church of St. John the Evangelist upon sixty days' notice;
- (2) The lessee or licensee shall provide proof of liability insurance;
- (3) The lessee or licensee agrees to abide by the Sexual Abuse and Sexual Harassment policy of the Synod of Niagara;

- ii. AND THAT if there is any conflict between this resolution and any authorization or approval resulting from it, and the Canons of the Diocese of Niagara, it is understood that the Canons shall prevail.

The motion was CARRIED.

c) A Resolution to Nominate Directors for Artaban Non-Profit Homes Inc.

It was MOVED by Susan McKay and SECONDED by Susan Little,

THAT WHEREAS the Letters Patent and by-laws of Artaban Non-Profit Homes specify that the Church of Saint John the Evangelist shall at a meeting of Vestry nominate seven of the total of ten members of the Board of Directors of Artaban Non-Profit Homes, and that such nominees shall at the next Annual General Meeting of Artaban Non-Profit Homes be duly elected as directors; and

WHEREAS the following are deemed to be concluding their term of office in 2020: Susanne Adams, Richard Woodward, and Graham Cubitt;

THEREFORE BE IT RESOLVED THAT the following persons be elected as this Vestry's nominees: Susanne Adams and Richard Woodward.

The motion was CARRIED.

d) A Resolution in Response to the Climate Emergency

It was MOVED by Norm Newbery and SECONDED by Emma Cubitt,

THAT WHEREAS Bishop Susan Bell, along with the Anglican Church of Canada, has identified the climate crisis as the most pressing moral issue of our time; and,

WHEREAS Christians has a sacred duty, noted in our Baptismal Covenant and in the Fifth Mark of Mission of the Anglican Communion, to steward the Earth's resources responsibly; and,

WHEREAS all parishes and members of the Diocese of Niagara have been urged to advocate for strong and resolute political action to address the climate crisis;

BE IT RESOLVED THAT this Vestry recognize that there is a global climate emergency, in solidarity with climate scientists and the global environmental movement, calling for urgent action to significantly reduce our carbon emissions; and

THAT this Vestry urge our parish Greening Committee, parish leaders, and members to advocate for sustainable environmentally-sound government policies to reduce greenhouse gas emissions and consumption levels; and

THAT this Vestry ask our parish Greening Committee to continue its work educating us for local action; and

THAT this Vestry direct the churchwardens and rector, Property Committee, and ministry leaders to routinely consider environmental concerns in all plans and decisions; and

THAT this parish observe the global and ecumenical Season of Creation, September 1 to October 4 each year, as commended by the Synod of the Diocese of Niagara and the Anglican Church of Canada.

The motion was CARRIED.

e) A Resolution Regarding Single-Use Plastics

It was MOVED by Norm Newbery and SECONDED by Emma Cubitt,

THAT WHEREAS single-use plastics have been found to pose risks for the health and are a poor use of resources;

AND WHEREAS this Vestry has already called for a moratorium on the use of plastic water bottles in church building and parish ministries;

BE IT RESOLVED THAT this vestry request the Greening Committee to work with ministry leaders to look for reasonable alternatives to begin the phase-out of single-use plastics, and set a goal of a complete phase-out by the year 2022.

The motion was CARRIED.

11. ADJOURNMENT

Norm Newbery moved that the Vestry meeting be adjourned.

12. CLOSING PRAYER

Everyone joined together in saying the Doxology.

(The Venerable Dr.) David Anderson,
Chair

Sue Newbery, Vestry Clerk

Leadership and Administration

The Rector's Report

The Venerable Dr. David J. Anderson

Little did we know how much of our lives would be disrupted and changed by the tragedy unfolding around our world in the coronavirus, COVID-19 pandemic when we met last as a Vestry. We had likely all heard the news of a dangerous virus spreading in faraway places, but few of us would have believed the extent to which this virus would touch us. Many lives have been lost. Countless people have been sick. And at the time of my writing this report, more than a year has passed since our normal gatherings as a church have ceased.

As we entered this pandemic, one of the things that we tried to emphasize was the reality that while public in-person worship services were being cancelled, church was not cancelled. We had long been teaching and reminding people that the church is not the building; the church is its people. And while we have not been able to be together in our buildings, we remain as God has made us and called us to be, the church. While our ability to worship together and offer pastoral care in person has been severely curtailed, in many ways our ministries have flourished. Small groups have met virtually and outdoors where possible. We have accomplished much in terms of outreach through our partnerships and refugee work.

One familiar phrase during this pandemic time has been the promise, “**we are in this together.**” I think we can be proud of the ways in which our community has lived up to this promise and ideal. While any of us might find fault with various failings, I feel that we have reason to be thankful for the bravery of front-line workers and medical personnel; the ingenuity, skill, and expertise of scientists and research workers; the steadiness of leaders civil and ecclesiastical; and the many ways that citizens have looked after one another by generally heeding the various advice concerning staying at home, physical distancing, wearing of masks, washing hands, and so forth.

For a time such as this we have needed to be church for one another. While not gathering in our building our life of worship has continued. Our bishop has gathered us for prayer by the way of virtual online means. During mandatory stay-at-home orders we have led livestreamed worship services from home. In the church building we have invested in the needed equipment and have learned to livestream worship services from the church. I want to say a special thank you to **Alex Urquhart**, a newer member of our parish who has volunteered as our technical director for almost every Sunday that we have livestreamed from the church. We are needful of volunteers to learn this role to assist in what will surely be an ongoing ministry even after the pandemic has ended.

We have worked hard to keep in touch with one another. New ministries such as our **telephone tree** have reminded us of our connection with our parish family. Small groups, both new and established, have been innovative in finding ways to gather. Our Revive program continued and online gathering proved to be a fruitful method of doing so. Families with children were supported with resources and a new (mobile) Children’s Library. Many thanks to **Susanne Adams** and **Brittany Friesen** for the creativity. During the pandemic the books are living in family’s homes in

our distributed library which will eventually be gathered in a collection at the church for future borrowing. Longstanding ministries that keep in touch with the most vulnerable among us have been even more vitally important during this time. Many of these ministries are outlined in this report. I am very grateful to all those who have given of their time and talent in the caring and learning ministries of our parish.

During this extraordinary year the outreach our parish has been able to accomplish has been significant. Our **refugee sponsorship** of three women from Iran proceeded and the women were warmly welcomed. Many volunteers from the community and parish family were involved, some opening their own homes for temporary housing. More than \$20,000 was donated or raised. Significant funds were also donated to the **Rector's Discretionary Fund** which was able to assist a number of people in the parish and beyond who found themselves in financial distress. Saint John's participated significantly through volunteers and financial support for the **COVID-19 Test Centre** set up at our Cathedral to address the needs of the city's homeless at a time when many of the resources normally available were closed. Saint John's was also able to generously support the work of **St Matthew's House** through a very successful food and fund drive, collecting thousands of pounds of food and approximately \$10,000 in cash. In purely financial terms, the total funding dedicated to outreach, including the St Matthew's House amount, was approximately \$55,000—a historic amount! At a time when some ministries were curtailed, outreach ministries blossomed. Glory be to God!

The generosity of parishioners has enabled us to continue many of our vital ministries without the necessity of laying off staff or other cuts that would limit our abilities to carry on. Without gathering for Sunday worship, the parish has, of course, seen a reduction in income that would normally come on an offering plate. However, many envelope givers have maintained their giving by dropping checks in the post or in the parish mailbox. Those who give by preauthorized giving through their financial institution, or by e-transfer, or online giving have increased. The steadiness of these gifts have been sustaining for our ministries.

Our parish has benefitted from its connection with the wider church as our diocesan family has been there to guide and support us along the way. The diocese was able to provide us with an interest free loan which aided us with cash flow throughout this crisis. Flexibility in our payment of our fair share of Diocesan Mission and Ministry support was of great assistance, as was the diocesan administration of the Canada Employment Wage Subsidy which provided our parish with more than \$10,000 of support.

My annual report gives me the opportunity to offer public thanks to those who have led and contributed to the life of the parish in particular ways. I am always grateful to the churchwardens of the parish who share with me responsibility for the fabric of the church and who offer special council and leadership in our parish. I want to especially thank **Steve Doucet Campbell**, who after two terms as a churchwarden, as well as a term as deputy churchwarden, is coming off corporation. Steve has served the parish faithfully as a churchwarden and has been a great support to me personally. His wisdom and compassion have been a true gift to us all. I am pleased that Steve will remain a member of Parish Council as my appointee.

We were happy in 2020 to have the opportunity to welcome the **Reverend Deacon Janice Brooks**, a vocational deacon, who was discerning a call to the priesthood. Jan was involved in many aspects of parish life over the summer and led our summer Sunday worship services livestreamed from her home while I was on summer vacation. Jan was ordained to the priesthood by the Right Reverend William Cliff of the Diocese of Brandon, and now serves as the rector of Christ Church, The Pas, Manitoba. **Rob Miller**, a candidate for ordination to the priesthood in our diocese has continued his informal internship with us and at the beginning of 2021 we welcomed **Nicola Zhang**, a Trinity College student, who is also discerning a call to the priesthood. I am grateful to all who contribute to making St. John's a strong teaching parish for priestly formation.

I want close by thanking each and every person who makes Saint John's their church home. It is my great privilege to be your parish priest. I am excited about our future and I hope that you are too. I believe that God is calling us to live more fully into God's mission in our neighbourhood, contributing to the flourishing of life here in our neighbourhood and city. I am encouraged by how we are answering that call and how God seems to be equipping us to grow deeper into that vocation.

Green Team

Norm Newbery, Chair

Our diocesan committee called 'Greening Niagara' underwent a complete reworking in 2020. We changed our name and our mandate to focus upon not just what we can do by living more sustainably as individuals, families and congregations but also to include the necessary step of working for environmental justice and social justice through prayer, education, action and advocacy.

It is hoped that each parish will have a Climate Justice Facilitator who will work with other parish leaders to help the parish respond to climate change by changes to buildings and lifestyles for individuals, families, and congregations and by challenging governments to enact laws to promote sustainability and to build infrastructure that will transform buildings; transportation and agriculture to mitigate climate change and to enable people to transition to more sustainable living.

Thanks to our Climate Justice Committee Members: The Venerable Dr. David Anderson, (Ex Officio); Norman Newbery (Chair); Emma Cubitt; Patricia Troughton.

Statistical Report

The Venerable Dr. David J. Anderson

Average Worship Attendance

Service Type	2016	2017	2018	2019	2020
All Sunday Services, Including Summer	113	111	109	116	125 *
Early Service	12	12	12	10	8*
Discovery Service	69	63	59	53	58 *
Choral Service	35	33	41	59	58 *
Summer and Other Blended	71	64	68	64	Nil
Average Mid-Weekly Attendance	11	11	10	9	9
Average Messy Church Attendance	59	59	40	46	
Livestream views †	-	-	-	-	146
Limited attendance in-person †	-	-	-	-	16

* In-person, pre-pandemic only; † in pandemic time.

Designated Sundays and Holy Days

(For National Church Statistics)

Day	2016	2017	2018	2019	2020
Easter Day	189	156	167	187	0
Christmas Eve	193	200	225	178	0
Pentecost	161	105	101	109	0
Second Sunday in September	121	97	114	98	0

Numbers of Services

Service Type	2016	2017	2018	2019	2020
Holy Eucharist	202	194	195	200	58
Matins or Other Morning Service of the Word	3	10	6	5	65
Evensong or Other Evening Service of the Word	3	4	2	2	4
Holy Baptism	1	3	2	3	Nil
Weddings	1	1	Nil	4	1
Blessing of Civil Marriage	1	Nil	Nil	Nil	Nil
Funeral or Burial	7	1	4	2	4

Other Statistics

	2016	2017	2018	2019	2020
Eligible Voters at Annual Vestry	127	124	135	117	120
Vestry Members, Adherents and Children	239		221	184	184
Identifiable Regular Financial Contributors (families)	91	80	104	117	116
Identifiable Contributors (families)	127	140	156	139	169
Children Newborn to 4	13		6	6	4
Children Aged 5-11	19		15	15	6
Children Aged 12-18	12		6	13	4
Youth Group Junior High	1		5	4	4
Youth Group High School	4		4	6	2
Adults Baptised	1	Nil	1	Nil	Nil
Children Baptised	1		1	5	Nil
Persons Confirmed	Nil	Nil	Nil	7	Nil
Persons Received	Nil	Nil	Nil	2	Nil
Parish Member Weddings	1	1	Nil	4	Nil
Non-parish Member Wedding	1	1	Nil	Nil	1
Parish Member Funerals	6	1	4	2	4
Non-parish Member Funerals	1	4	4	1	2

From the Parish Registers

The Venerable Dr. David J. Anderson

At Rest in Christ

Sylvia Cummings

February 8, 2020

Margaret Firth

February 23, 2020

Duncan Thompson

September 12, 2020

Albert Pollington

November 9, 2020

Marion Fair

November 14, 2020

Joan Seabrook

December 2, 2020

Rector's Discretionary Fund

The Venerable Dr. David J. Anderson

The Rector's Discretionary Fund (RDF) allows the rector to respond to special needs that arise in the parish family and among the people we serve, and also provides for other ministry needs at the rector's discretion. The specific uses of the fund are confidential. Thank you to all you made special gifts to this fund.

OPENING BALANCE	
Year end 2019.....	(98)
INCOME	
Donations remitted to the rector's care	12,468
EXPENSE	
Emergency assistance.....	11,071
Staff and volunteer recognition.....	489
Program assistance and ministry expense.....	nil
ENDING BALANCE	
Year end 2020	\$ 913

Ministries of Christian Formation, Nurture, and Care

Pastoral Visiting

Susan Little and Patti Troughton

Under the direction of the Rector, we have been entrusted to visit members of our parish who are unable to join Sunday or mid-week worship. While this ministry often takes place in a retirement home or nursing home, most of our visits occur in a parishioner's home. Sometimes we make hospital visits.

We began in early February 2020 to make our visits to our ten or so shut ins. Then, when COVID-19 intervened, we quickly switched to telephone calls and monthly notes to keep in touch with them. Unfortunately, over the course of this year, a few of our dear parish members died unexpectedly. The lack of opportunity to publicly grieve their passing and celebrate their lives is still felt. However, where possible, the Pastoral Team has continued to reach out to the remaining spouse and families over the months thereafter.

In late September, the Bishop of Niagara gave clergy a brief reprieve from the ruling of no personal pastoral visiting unless in hospital. At that time, Patti and I were able to visit outdoors, masked and socially distanced, with two very beloved members of our parish. We felt blessed to have provided the Holy Sacrament (bread only) while enjoying a pleasant outside visit in the autumn sunshine. Little did we know they would leave us before November was over. We had plans to visit with more of our members as well but the conditions in Ontario deteriorated so quickly that we were unable to do any more in-person visiting past Thanksgiving. God's timing humbles us.

In 2020, we delivered to our people Easter flowers and Christmas goodies, hoping to raise their spirits and to remind them of how much their parish family misses them on these holidays. Through the intervening months, we have maintained regular contact through notes and cards as well as the weekly telephoning following the Parish Cycle of Prayer. Patti telephones all the people mentioned in each week's intercessions during our service. Although each person we contact through telephone or note is different, their response is always heartwarming. Such work is always time well spent.

Beyond the work the two of us do, there are parishioners who routinely kept in touch with members of our parish family who have been unable to come to church both before and during COVID-19. Several people have been doing this, long before the pandemic. There is also a large number of people who have been keeping in touch regularly with other parish members throughout COVID-19. Like good brothers and sisters, they have been reaching out and trying to maintain relationships from 'normal' times together. Such people among us are precious because they continue to share in the lives of people they know and people whom we all miss. Thanks be to God for those who continue to take the light of Christ into lives of others. This is what being 'family' is all about!

We are grateful that through these ways we are able to serve our parish family in God's name.

Revive

The Venerable Dr. David Anderson

The Revive program developed by the Reverend Canon Dawn Davis and resourced by the Forward Movement. Revive is intended as a short course in spiritual practices in three modules: (1) prayer; (2) bible reading; and (3) Christian vocation. We were pleased that we were able to continue Revive in 2020, having begun teaching Module One in the fall of 2019. We were able to teach Module Three before the pandemic struck and we took the decision to postpone the offering of Module Three after the pandemic began. We did repeat Module One, this time online, in a videoconference format and learned that the program could be easily accommodated to this format. We plan to offer further Revive opportunities in 2021. The program has been well received by participants.

Be Hive

Susan Little

Over the past year of 2020, BeHive has continued with its six members and adapted to Zoom and teleconferencing.

Gathering at 6:30PM on Mondays biweekly, we met in the Crypt Café for only January, February and part of March. We studied two full texts provided by the LifeGuide Bible Studies series. We began “The 23rd Psalm” early in 2020 and when COVID-19 struck, we decided to do our individual studies with online SSJE resources or continue on our own. It was not until June that we began Zooming and concluded this study book together. We then studied “Growing Older and Wiser”. Unfortunately, not being able to be physically present has made it difficult for one of our members to meet only by telephone. The awkwardness with telephone transmission and the challenges in using a virtual connection have proven too much in order to continue to be a part of this group; we are trying a different mode of bible study at this time to compensate for what has been lost. The rest of the group, however, have carried on and have had satisfying meetings. One of the blessings which emerged with the use of Zoom is that we have had no problems with bad weather!

We find our study sessions to be a time which stretches our understandings and provides us a safe place to share our lives and concerns. Our time together knits us together as we conclude with prayer each night for both personal and parish needs. More importantly, it propels us to discover more ways that God engages us to love learning and grow closer to Him by serving others.

Our members are (alphabetically listed) Pam Battersby, Susan Little, Sue Newbery, Sue Samson, Patti Troughton, John Zargi.

Prayer Team

Susan Little and Susanne Adams

Over the course of twelve Sundays in 2020, a schedule of twelve members of the Prayer Team gathered together to offer private prayer support and join in thanksgiving with St. John's parishioners. The rest of 2020 was consumed by COVID-19 and the cessation of public worship after the second Sunday in March. However, the members of the Prayer Team were commissioned in September 2019 and carried out duties until no longer required. This is a faithful team of people possessing the gift of intercessory prayer who each Sunday at both the 9:30 and 11:00 a.m. services lift up prayers on behalf of individuals with specific needs or thanksgivings. They also lift up the unspoken needs of the rest of our parish family.

Our plans for a morning and afternoon workshop on prayer for Lent 2020 were already being made when COVID-19 interrupted. Our Prayer Workshop in 2019 had been very popular so we were planning to encourage our parish and interested community members to attend. Hopefully, 2022 will provide new opportunities for nurture and growth.

Since we were not allowed to gather in close enough proximity to privately communicate our prayers as we previously did in the Baptistery, the Prayer Team discontinued its activity. We were saddened to provide no Prayer Team presence; however, since our primary purpose in supporting and enhancing the prayer life of people attending in-person worship could no longer be carried out, that was our only recourse. On a brighter note, the Parish Prayer Chain has continued to run because it relies on email communication. It has continued to function throughout the remainder of 2020 as a life line for those with pressing prayer needs.

We pray that God will open for worship our church by the Fall of 2021 and with it, the Prayer Team will again be ready to serve the people of St. John's. If you find that prayer is an essential part of your day and you're interested in enhancing the spiritual tone of our parish, please prayerfully consider this ministry and connect with our Prayer Team's co-ordinators or our Rector.

"Be anxious for nothing, but in everything, by prayer and petition with thanksgiving, present your requests to God" Philippians 4:6

Hearts and Minds

Rebekah Parkinson

"You shall love the Lord your God with all your heart, and with all your soul, and with all your mind."
(Matthew 22:37)

Hearts and Minds is an informal group, meeting monthly on a Friday evening for a potluck, to hear a member of the congregation or an invited guest respond to the main question, "How do you live out your faith through your daily life and work?" In order to further guide speakers in preparing for their talks, the following sub-questions were developed:

- a) How does your faith affect your thinking or understanding about your work?
- b) How does your faith help you in your daily experience of your work?
- c) How has your faith grown or been challenged through your daily life and work?

Hearts and Minds is in its ninth year of growth, after being restarted in the summer of 2012. This group proves to be a meaningful way by which our community can share faith journeys in an intimate setting, as well as often acting as a catalyst for new experiences or ministries. Since there is no expected commitment to attend regularly, most people choose to attend based on the specific topic of the evening; this makes for quite a bit of variety in clientele, which we see as an encouraging way of fostering community between different groups.

We aim to balance church members as speakers with some invited guests, and individual speakers with panels, on a range of topics and experiences. Again, this year, we enlisted the help of parishioners to offer topics or speakers of interest; again, we chose to hold the majority of our sessions at the church. However, due to the COVID-19 pandemic and the public health restrictions, our committee had to shift gears and offer sessions virtually, when possible. Some of our planned events, such as the Jacob Moon concert and the visit to the Beth Jacob Synagogue, had to be postponed, but we are hoping to reschedule those when lockdown restrictions are lifted. In the meantime, our virtual sessions have been very popular, and it was noted that some parishioners, who might not have been healthy or able to come to an in-person session, were able to attend the sessions via zoom. Meeting virtually, while not ideal, has also allowed people to attend from the comfort of their own homes, which is helpful during inclement weather as well. We even had some guests pre-record their responses and were able to share them over zoom, if circumstances did not allow them to attend in real-time. Also, using a virtual platform makes recording sessions easy, for those who missed the event to watch it after the fact. While many miss the potluck aspect, meeting virtually has been a positive way to keep connected, and moving forward we know it is an option, depending on the current public health recommendations.

The leadership committee is responsible for organizing the schedule for the year, promoting the sessions, communicating with speakers and hosts, facilitating the sessions, and thanking the speakers. Our committee consists of Deborah Bowen, Adrienne Devins, Brittany Friesen and Rebekah Parkinson, with Tamara Watson designing our bookmarks and posters.

Our events in 2020:

- January: Miriam Loukidelis, “A Year of Mission”
- February: Gillian Doucet-Campbell, David Grills, and Rebecca Vendetti, “Talking to Kids about God.” For the first time, we arranged a follow-up to this event a week later on Saturday morning, thanks to the creativity of Brittany Friesen. Parents and children were invited to take part in a “scavenger hunt” at Locke St. library and Epic Books, finishing with a snack at Democracy.
- March: Combined evening with the World Day of Prayer event: Emma Cubitt, “Take up your mat and walk”
- April: rescheduled due to COVID-19 restrictions
- May: rescheduled due to COVID-19 restrictions

- June: Social distanced brainstorming session for 2020/2, at the home of John and Deborah Bowen
- July & August: no meetings
- September: Brittany Friesen and Jenna Bowering, “Nursing through Covid: The challenges and the Opportunities.” Parishioner Priscilla Clarence was also featured in a short video clip from "Essential Immigrants", a series profiling local immigrants who have worked on the frontlines during the COVID-19 pandemic. The video was retweeted by Immigration, Refugees, and Citizenship Canada and the Immigration Minister.
- October: Rev. Judith Alltree (Regional Director for the Mission to Seafarers Canada), “Mission to Seafarers.”
- November: Event cancelled. The committee met virtually.
- December: Bishop Susan Bell, “An Evening with Bishop Susan Bell.”

Attendance at these evenings was generally between 10 and 30, consisting of SJE members from all three Sunday services as well as some visitors from beyond St John’s.

So far and upcoming in 2021:

- January: Sarah Wayland and Jenna Bowering hosted a discussion on the short video, “Godspeed: The Pace of Being Known.”
- February: Will Postma, (Executive Director of PWRDF in Canada) “PWRDF in Canada.”
- March: Hal & Adrienne Devins, Dave & Susan McKay, “Visiting the Holy Land.”
- April and May: to be announced; please check Parish News!
- June: Brainstorming session for 2021/22 at a committee member's home. All interested parishioners invited!

If you would like to contribute to and/or become more involved with Hearts and Minds, join our organizing committee (this is a once-a-month commitment); suggest a topic for discussion (offering yourself or someone you know as a speaker); or speak to one of the committee members to find out more about any of these opportunities.

Children, Youth, and Family Ministry

Messy Church

Judith Purdell-Lewis, for the Messy Church Team

Messy Church is a way of experiencing church, where families are welcomed into the church to share crafts, Bible stories, songs, prayer and a meal together once a month. 2020 was different of course.

The Messy Church “year” is from September to June of the following year and in 2020 we continued with the theme “People who met Jesus and were changed”. These included Matthew/Levi, Blind Bartimeaus; the Rich Young Ruler; Mary – the first to see Jesus on Easter morning; Cleopas and his wife on the way to Emmaus; and all those at the wedding in Cana. Messy Church was held in the church in January and February and from March to June via newsletters.

These had links to videotaped stories and songs, thanks to John Bowen, Rosalie Van Staalduin and Rebecca Vendetti, and craft ideas and patterns related to the stories.

The Messy Church planning team (Sue Samson, John Bowen, Judith Purdell-Lewis, Ruth Sutherland and Susanne Adams) decided that during the pandemic we would not continue with Messy Church in September. We also made the decision that this team would be disbanding. After seven years of running Messy Church at St. John's we found that:

- For most of 2019/20 no non church families attended Messy church, so we were providing it for church families who were usually in church and attended church school. It was not the year to attract neighbourhood families;
- A survey was sent out to all the families on our list asking about their involvement in the April, May, and June MC programs in newsletter format and also the July Storytime program. We received only one survey reply, which we took to be indicative of lack of time and interest. Young families had many other worries and concerns for the coming year.
- Personal issues for members of the team, most of whom have been involved for seven years, caused them to wish to resign from working with MC at this time.

As a team we have enjoyed providing the Messy Church program for the past years and thank St. John's for the support that has been given.

Our Life of Worship

Choral Music

Paul Grimwood, Organist and Choirmaster

The year 2020 has been one of the strangest imaginable, not only for the choir at St John the Evangelist, but in Hamilton, in Canada, and in the world.

The year started in the usual manner after Christmas, with Epiphany, and our singing "Here is the little door" by Herbert Howells. On February 2, there was the Feast of the Presentation of our Lord, occurring on a Sunday, which it does only every few years. The weeks followed with music—some new to us, some well-known—until Thursday, March 12. The rehearsal that evening was so typical, and, perhaps, one of the best we've ever had. That coming Sunday, the Third in Lent, we would sing "Hear the voice and prayer" by Thomas Tallis. We were (or at least I was) looking forward to this anthem. There was talk about some local choirs pulling performances, and we joked about whether Sunday would happen at all.

It was quite a surprise when the worship service was cancelled. But even so, it seemed just a precautionary measure. We would likely be back for Easter.

But, of course, we weren't. Since that time, David Anderson has been tireless in assembling various kinds of services. He and I have pre-recorded some hymns, that are slotted into services done in his home office. We have had a few services with extremely limited involvement from the congregation. For Remembrance Sunday, Mari van Pelt sang the Pie Jesu from the Duruflé

Requiem, along with Kirk Starkey, cello. We have had services in the church with David, our assistants, with Alex Urquhart facilitating the livestream.

Christmas seemed like it would be very bleak, but Emma Reilly McKay, Mari van Pelt, Timothy Lo, and Tom Fleming and I sang some familiar music, with Kirk Starkey recording. Steve McKay, Tom Fleming, and I put up some decorations, and that helped things to look more cheerful. These pieces were slotted into the 'virtual' Christmas Eve service, and people seemed to appreciate this. Certainly, for the singers and me it was a joyous experience—actually singing together after so many months.

So far, 2021 has been more of the same. I know how eager everyone is to get back to singing again, and it's difficult to remember a time when this was normal. But with the start of good weather, it seems like it might be possible, even if we don't know when.

Children's Choir

Susan McKay

In January we greeted three new choristers from the neighbourhood to our Children's choir. We were pleased to know that someone had taken a picture of our poster during the fall and shared it on Facebook in answer to a question about free children's choirs. Our focus continued to be on the choristers' ministry to touch the hearts of those listening and draw them closer to God and Jesus. The children also learned about God and Jesus through their songs, in addition to the basics of reading and singing music.

We are thankful for Miranda Pilcher's enthusiastic assistance as youth leader with the choir and for Hal Devins' assistance as a friendly face and security at rehearsals and on performance Sundays. We also appreciate Paul Grimwood's support through beautiful accompaniments and his generous encouragement.

The Choir sang at the Discovery Service and the Choral Eucharist service on Sunday, February 9 and on Sunday, March 8. Our last in-person choir practice was on Thursday, March 12. As of March 16, Ontario was in lockdown due to the COVID 19 pandemic. We continued to hold choir practices online until Thursday May 21, 2020. The choristers learned a new song which they shared with friends and family online.

The choir sang:

- Goliath, words by J. Paul Williams, music by Joseph M. Martin
- Amazing Grace, by John Newton, arranged by Susan McKay
- May You Go In Peace and Joy, arranged by Susan McKay
- Siyahamba, (Zulu song), edited by Doreen Rao

Due to the pressures created by the children learning online at home and their parents' work responsibilities, we paused the choir program until the end of the year. Susan McKay was in touch with the choristers on a regular basis through e-cards, videos and emails.

We all look forward to a time when we can sing together in-person and share our songs about God and Jesus with others.

Ministries of Outreach

Concert Project

Sue Samson, Project Administrator

A year ago our concert project was growing and the events that we had booked featured lots of different music styles. We had plans in place to build a new stage and to make the church space more accessible with it and then, as with everything else, it came to a complete stop. Over the summer months, as lockdown eased, we had contacts from groups asking if our space was available again and we had to tell people that our space was still closed to all but very limited worship.

We are not sure when we can begin holding concerts again, but when we can, we know that there are musicians who will want to come back and will need the space that we can provide to share live music again. We will also need volunteers to host the concerts and it will be a joy to be able to go out to concerts. To those volunteers who have helped in the past, we thank you, the musicians have said how much they appreciate, not only the beautiful space, but how friendly and helpful all of our volunteers have been.

Committee members are Steve McKay, Mary Donkin, Susan McKay, Debbie Rudderham and Sue Samson.

Artaban Non-profit Homes

The Venerable Dr. David J. Anderson

Artaban Non-profit Homes provides affordable housing for tenants living at 330 Charlton Avenue West. Artaban partners with the City of Hamilton which subsidizes affordable housing in our city.

The members of the parish duly nominated by the Vestry of the Church of Saint John the Evangelist continue to serve as Directors of Artaban Non-profit Homes. The parish members serving on the Board of Directors are Susanne Adams, David Anderson, Mary Donkin, Sue Samson, Margaret Wilding, and Richard Woodward. Patti Troughton also serves on the Board as a tenant representative.

The bylaws of Artaban Non-profit Homes provides that one-third of the director's terms shall expire each year. A slate of nominees will be presented for approval by the Vestry (Artaban ByLaw No. 1, 3.3).

Refugee Sponsorship

David Anderson

After a long delay because of the coronavirus pandemic our parish welcomed the refugees whose case was brought to our attention by The Right Reverend David Hamid, the Bishop of Europe, and former priest in our own diocese. Three women, Shakiba, Laya, and Mona, a mother and her two adult daughters arrived in September. Kathy and I met them at the airport and brought them to Hamilton where they remained in quarantine for fourteen days at the home of the Doucet Campbells. We women arrived exhausted from a long journey, but extremely grateful to begin their new life in Canada.

A wonderful team of volunteers from both the parish and the neighbourhood, led by our coordinator, **Barbara Ruttan**, assisted the women in getting settled in a new apartment in west Hamilton. Since that time with women have been participating in English classes online, learning how to navigate the city, and generally settling into their new life.

A highly successful fundraiser was held in December in the form of an art auction. The effort received tremendous support from the arts community and buyers were very generous. Many monetary donations were also received. We are thankful for the hard work of **Sarah Wayland**, **David Loukidelis**, and other volunteers, who made this event such a wonderful success.

Report of Nominations and Appointments

The Corporation acted as a nominations committee.

Further nominations will be received even from the floor of Vestry; however, it is always better to be prepared. Please feel free to speak with a member of the Nominations Committee, a churchwarden, or the rector if you would like to make further nominations. Unless the nomination is received through these channels in advance, the nominator and nominee must be present at the Vestry meeting for the nomination to stand.

For Election in 2021

Office	Term concluding	Number to elect	Nominees
Churchwarden *	2023	1	Deborah Bowen
Deputy Churchwarden *	2022	1	Michael Bowering
Lay Delegate to Synod *	2022	1	Margaret Wilding
Alternate Lay Delegate *	2022	1 or 2	
Youth Delegate to Synod * (age 16 to 25)	2022	1	
Parish Council	2022	No fixed number	Susan Little Patricia Troughton Brittany Friesen Ed Miedema Emma Reilly McKay Sarah Wayland
Directors of Artaban Non-profit Homes	2022-2025	3	David Anderson Mary Donkin

Elected and Continuing in Office in 2021

Office	Term concluding	Incumbent
Churchwarden *	2022	Bonnie Munn
Lay Delegate to Synod *	2022	Mary Donkin
Artaban Non-profit Home Directors	2022	Sue Samson, Margaret Wilding
Artaban Non-profit Home Directors	2023	Susanne Adams, Richard Woodward
* Denotes ex-officio to Parish Council.		

Announcement of Appointments

Office	Term concluding	Appointed by	Appointee
Deputy Churchwarden *	2022	The Rector	Margaret Wilding
Parish Council Members *	2022	The Rector	Steve Doucet Campbell
Vestry Clerk	2022	Corporation	Sue Newbery
* Denotes ex-officio to Parish Council.			

Financial Reports and Statements

Statement of Financial Position (Balance Sheet)

As at December 31, 2020

	Total	
Assets		1
Current Assets		2
Cash and Cash Equivalent		3
Capital Account		4
Capital Account - Chequing	31,212	5
Total Capital Account	\$ 31,212	6
Operating Account		7
Operating Acct - Chequing	20,416	8
Total Operating Account	\$ 20,416	9
Raffle Account		10
Raffle Account - Chequing	148	11
Total Raffle Account	\$ 148	12
Undeposited Funds	1,350	13
Total Cash and Cash Equivalent	\$ 53,125	14
Accounts Receivable (A/R)		15
Accounts Receivable (A/R)	1,280	16
Total Accounts Receivable (A/R)	\$ 1,280	17
Endowment Fund	85,363	18
GST Rebate Receivable	(1,048)	19
Memorial Fund	1,093	20
Organ Restoration Fund	1,875	21
Other Receivables	(14,538)	22
Parish Hall Capital Reserve Fund	3,099	23
Prepaid Expenses & Deposits	(4,228)	24
PST Rebate Receivable	8,455	25
Rectory Fund	228,827	26
Total Current Assets	\$ 363,302	27
Total Assets	\$ 363,302	28

Liabilities and Equity			29
Liabilities			30
Current Liabilities			31
Accounts Payable (A/P)			32
Accounts Payable (A/P)		5,282	33
Diocesan Loan		28,011	34
		<hr/>	
Total Accounts Payable (A/P)	\$	33,293	35
Total Accounts Payable (A/P)	\$	33,293	36
Capital Fund		2,213	37
GST/HST Payable		0	38
Other Payables		0	39
		<hr/>	
Total Current Liabilities	\$	35,506	40
Total Liabilities	\$	35,506	41
Equity			42
Opening Balance Equity		306,878	43
Retained Earnings		17,353	44
Profit for the year		3,565	45
		<hr/>	
Total Equity	\$	327,796	46
Total Liabilities and Equity	\$	363,302	47
		<hr/>	

Statement of Investment and Restricted Funds

Endowment Fund		
Opening Balance, January 1, 2020	75,521	48
Interest Earned	8,342	49
Closing Balance on Statement	83,863	50
Transfers in / (out)	1,500	51
Closing Balance, December 31, 2020	\$ 85,363	52
Rectory Fund		
Opening Balance, January 1, 2020	224,097	53
Donations	Nil	54
Interest Earned	17,730	55
Transfers in / (out)	(13,000)	56
Closing Balance, December 31, 2020	\$ 228,827	57
Capital Fund (held in cash)		
Opening Balance, (restricted) January 1, 2020	1,613	58
Opening Balance (unrestricted), January 1, 2020	Nil	59
Total Opening Balance	1,613	60
Donations (restricted)	Nil	61
Donations (unrestricted)	600	62
Draws from Fund (restricted)	Nil	63
Draws from Fund (unrestricted)	Nil	64
Closing Balance, December 31, 2020	\$ 2,213	65

Capital Fund Restrictions, December 31, 2020

Painting	1,613	⁶⁶
Total Capital Fund (Restricted)	\$ 1,613	⁶⁷

General Investment Fund (Consolidated)	Parish Hall Capital Reserve	Organ Restoration	Memorial Fund	Total	
Opening Balance	2,870	1,736	1,013	5,619	⁶⁸
Interest Earned	228	139	80	447	⁶⁹
Transfers in / (out)	-	-	-	-	⁷⁰
Closing Balance (on statement)	3,098	1,875	1,093	6,067	⁷¹
Donations to Fund (remitted after statement)			2,250	2,250	⁷²
Closing Balance	\$ 3,098	\$ 1,875	\$ 3,343	\$ 8,316	⁷³

Income Statement

For the period ended December 31, 2020

	Actual	Budget	over Budget	% of Budget	
INCOME					
Donations to Designated Funds					75
Donations to Capital Fund	600	25,000	(24,400)	2%	76
Donations to Endowment Fund	1,500		1,500		77
Donations to Memorial Fund	2,250		2,250		78
Total Donations to Designated Funds	4,350	25,000	(20,650)	17%	79
Interest Earned on Investments					
Endowment Fund, Interest	8,342		8,342		81
General Investment Fund, Interest	447		447		82
Rectory Fund, Interest	17,730		17,730		83
Total Interest Earned on Investments	26,519		26,519		84
Offerings					
Envelope, Online, and Other Identifiable Donors	70,178	112,725	(42,547)	62%	86
Loose Offerings	909	7,500	(6,591)	12%	87
Other Offerings	101	9,000	(8,899)	1%	88
Preauthorized Giving (PAG)	125,711	95,960	29,751	131%	89
Stretch Amount		20,000	(20,000)	0%	90
Total Offerings	199,990	245,185	(45,195)	82%	91

	Actual	Budget	over Budget	% of Budget	
Receipts from Parish Activities					
<i>Fundraising</i>					93
Bazaar (Pies, crafts)	60	2,500	(2,440)	2%	94
Shopping Cards	748	2,000	(1,252)	37%	95
Total Fundraising	808	4,500	(3,692)	18%	96
<i>Other Income from Parish Activities</i>					
Concerts	1,643	5,000	(3,357)	33%	98
Forward Day by Day	(147)		(147)		99
Rentals	2,400	700	1,700	343%	100
Total Other Income from Parish Activities	3,896	5,700	(1,804)	68%	101
<i>Outreach Income</i>					
Outreach Support (other)	3,604	5,000	(1,396)	72%	103
RDF Support	14,484		14,484		104
Refugee Support	27,701	10,000	17,701	277%	105
Total Outreach Income	45,789	15,000	30,789	305%	106
Total Receipts from Parish Activities	50,493	25,200	25,293	200%	107
Transfers from Investments and Grants					
Diocesan Grant or Loan	-				109
Transfers from Rectory Fund Interest	13,000	13,200	(200)	98%	110
Total Transfers from Investments and Grants	13,000	13,200	(200)	98%	111
TOTAL INCOME	294,351	308,585	(14,234)	95%	112

	Actual	Budget	over Budget	% of Budget	
EXPENSES					
Facilities					
<i>Building Maintenance</i>					116
Capital Maintenance		25,000	(25,000)	0%	117
Elevator Maintenance and Fees	2,208	2,492	(284)	89%	118
Regular Maintenance	14,804	17,660	(2,856)	84%	119
<i>Total Building Maintenance</i>	17,012	45,152	(28,140)	38%	120
Capital Furnishings or Equipment	353		353		121
Furnishings and Equipment	9,454	1,500	7,954	630%	122
Organ repair and maintenance	1,058	1,000	58	106%	123
<i>Utilities</i>					
Heating	2,633	3,066	(433)	86%	125
Hydro	5,094	8,670	(3,576)	59%	126
Water	355	902	(547)	39%	127
<i>Total Utilities</i>	8,082	12,638	(4,556)	64%	128
Total Facilities	35,959	60,290	(24,331)	60%	129
Ministry and Worship					
Children's Ministry	1,101	1,150	(49)	96%	130
Community Marketing	258	1,836	(1,578)	14%	131
DM&M	37,822	37,822	0	100%	132
Hospitality and Christian Growth	975	3,415	(2,440)	29%	133
New Ministry	-	15,000	(15,000)		134
Outreach Committee	92	150	(58)	61%	135
Synod Delegate Fee		300	(300)	0%	136
Volunteer Expenses, Miscellaneous	63	2,000	(1,937)	3%	137
Worship Music Expense	741	4,320	(3,579)	17%	138
Worship Supplies	4,384	4,600	(216)	95%	139
Youth Ministry	15	1,500	(1,485)	1%	140
Total Ministry and Worship	45,453	72,093	(26,640)	63%	141
Office and Administration					142
Bank Fees and Interest	1,753	1,725	28	102%	143
General Office Expenses	8,808	10,500	(1,692)	84%	144
Insurance	13,784	13,242	542	104%	145
Other Miscellaneous Office and Admin		300	(300)	0%	146
Total Office and Administration	24,345	25,767	(1,422)	94%	147

	Actual	Budget	over Budget	% of Budget	
Outreach Disbursements					
Outreach Disbursements, Other	3,625	10,000	(6,375)	36%	149
RDF Remittance	12,468		12,468		150
Refugee Expenses	23,984		23,984		151
Total Outreach Disbursements	40,077	10,000	30,077	401%	152
Salaries and Benefits					
Administrator	9,372	7,675	1,697	122%	154
Canada Emergency Wage Subsidy (CEWS)	(10,562)		(10,562)		155
CPP/EI/WSIB	5,952	6,313	(361)	94%	156
Discovery Service Music Director	8,304	11,274	(2,970)	74%	157
Employee Absence Coverage		2,302	(2,302)	0%	158
Housing Allowance	18,872	21,103	(2,231)	89%	159
Organist and Choirmaster	13,442	14,402	(960)	93%	160
Other Employment Expense	793	1,000	(207)	79%	161
Pension & Benefits	15,272	17,498	(2,226)	87%	162
Professional Development	101	1,255	(1,154)	8%	163
Rector's Salary	52,538	58,747	(6,209)	89%	164
Total Salaries and Benefits	114,084	141,569	(27,485)	81%	165
Transfers to Investment Funds					
Transfer to Organ Fund	139		139		167
Transfers to Capital Fund	600		600		168
Transfers to Endowment Fund	9,842		9,842		169
Transfers to Memorial Fund	2,330		2,330		170
Transfers to Parish Hall Capital Reserve Fund	228		228		171
Transfers to Rectory Fund	17,730		17,730		172
Total Transfers to Investment Funds	30,869	-	30,869		173
TOTAL EXPENSES	290,786	309,719	(18,933)	94%	174
NET OPERATING INCOME	3,565	(1,134)	4,699	-314%	175

Notes on Financial Statements

Section A: Mission and Organization

A-1: Mission Statement

The mission statement of the Church of St. John the Evangelist is as follows:

God calls us to help people become followers of Jesus, equipped for ministry in the church and in the world, through nurture, worship, evangelism, and service.

A-2: Brief Description

The Church of St. John the Evangelist is a Christian community of faith and parish within the Anglican Diocese of Niagara in the Anglican Church of Canada, part of the worldwide Anglican Communion. The church was established in 1890 and is located in west downtown Hamilton. The church is a registered charity under the Canadian Income Tax Act. It serves a large population of diverse people who live in the immediate neighbourhood of the church and beyond. In addition to the financial support the parish receives for its work, the parish relies significantly on the voluntary contribution of the time and talent of its members and community supporters. The impact of these non-monetary contributions are fundamental to understanding the Church of Saint John the Evangelist and cannot be measured in financial terms. The annual vestry report which accompanies these annual Financial Statements provides this information to explain and demonstrate the parish's performance in advancement of its shared mission with God.

Section B: Financial Statement Notes

B-1: Significant Accounting Policies

Basis of Presentation. These financial statements have been prepared with accounting standards for not-for-profit organizations. All financial statements are based on the accrual method of accounting which includes the year's cash flows and any amounts owed to and payable by the parish at year-end. Donated assets are accounted for at their estimated market value when donated.

Fund Accounting. The parish follows the restricted fund method of accounting for revenues and expenditures. The general fund (not restricted) reports revenues and expenses related to program delivery and administrative activities. All unrestricted investment income is recorded in the general fund.

The internally restricted funds, such as the Endowment Fund, Memorial Fund, Organ Restoration Fund, Parish Hall Capital Reserve Fund, and Capital Fund, report revenues contributed for which their expenditure is restricted by the donors and church policy or until their purpose is completed.

Externally restricted funds, such as the Rectory Fund (restricted by provincial statute and canon law) report revenues contributed for which their expenditure is restricted for specific activities.

Investments. Investment funds held by the Diocese of Niagara are recorded at year-end actual or estimated market value and unrealized gains or losses are accounted for in the related fund. Changes in market value are recognized in the Income Statement as flow-through amounts. When an investment is sold, redeemed, or written off, the actual gain or loss is recognized in the Income Statement for that year.

Capital Assets. The church property (land and buildings) are owned by the Diocese of Niagara and therefore not included as assets.

Revenue Recognition. Pledges and other commitments to restricted funds are recognized as restricted revenue only when received. Unrestricted contributions are recognized as revenue for operations when received or if the amount to be received can be reasonably estimated and collection is assured.

Contributed Supplies and Services. Due to the difficulty in determining their fair financial value, contributed services and supplies are not recognized in these financial statements.

B-2: Notes on Statement of Financial Position

Investments. During 2020, the investment funds managed by the Synod of the Diocese of Niagara incurred growth amounting to 11.046%. The status of these funds is outlined in the Statement of Investment Funds, on page 30 above. 2020 proved to be a good year investments despite the significant losses experienced in the market at the beginning of the coronavirus pandemic. The interest income from investments was transferred back into the various investment funds, meaning that these will potentially continue to produce income for the future.

Cash and Operating Surplus. The cash position improved in 2020 partly because the corporation took advantage of an interest free loan from the Synod of the Diocese of Niagara and the net surplus of income in the year (line 175). Because of the positive cash position the parish line of credit (overdraft) was hardly ever used during the year. The Operating Account did end the year in an excellent position, with a positive balance of \$20,416 (line 9).

B-3: Notes on Statements of Investment and Restricted Funds

Rectory Fund. In accordance with the 2020 Ministry Budget, a draw was taken from the Rectory Fund into the operating account in the amount of \$13,000.

The Capital Fund is not a segregated account as with the other funds. The Capital Fund is held in the cash accounts. Restrictions within the Capital Fund are outlined in the table, "Capital Fund Designations."

B-4: Notes on Income Statement

Offerings (lines 86-91). Due to the coronavirus pandemic the patterns of giving were dramatically altered during the final three quarters of the year. The number of donors and the amounts of giving by Preauthorized Giving (PAG) increased dramatically (line 89). The amounts normally received from Loose and Other Offerings (lines 87, 88) were not realized because very few opportunities for the offering place, especially missing at Easter and Christmas. Envelope, Online,

and Other Identifiable Giving (line 86) rose to 61% of the budgeted amount mostly on the strength of online donations.

Fundraising (lines 93-96). These amounts are shown net of all expenses. There were few opportunities for fundraising during the pandemic.

The Concert Project (line 98) is shown net of all expenses.

Capital Maintenance (lines 117). Planned capital maintenance was deferred in 2020 because of uncertainties caused by the pandemic.

Outreach (lines 106, 148-152). The parish was able to respond to the special needs in the midst of the pandemic because of the generosity of donors. Significant assistance was given to St. Matthew's House, the Rector's Discretionary Fund, and our parish Refugee Project. The total amount reported (\$40,077, line 152), does not include the approximately \$10,000 raised for St. Matthew's house. The amount of funds directed to Outreach in 2020 was historic thanks to the wonderful generosity of parishioners and community members who supported this work.

Net Income (line 164). The Income Statement shows a small surplus in 2020 of \$3,565. This significantly assists the cash position of the Operating Account.

B-5: Subsequent Events

The coronavirus COVID-19 pandemic. The reality of the pandemic has had a significant impact upon church finances and ministries, however, the parish has managed well under the circumstances. Support from the Synod of the Diocese of Niagara in the form of deferred DMM payments and an interest free loan assisted with cash flow. Diocesan staff resources arranged for our application for assistance from the federal government and the Canada Employment Wage Subsidy (CEWS). CEWS payments will be reduced in 2021, however, will remain important for the financial health of the parish. Parishioners and community members have generously supported parish ministries. Despite the loss of income from the offering plate, there is a stable outlook for parish finances.

Maintenance and property matters. The church building and lease improvements in the Activity Center are dated and a number of ongoing maintenance and repairs are needed. A decennial inspection was completed in 2014 and a list of recommendations was provided in that report. The Corporation has established a property committee in order to prioritize items requiring immediate and short-term attention. Some of these items include: windows and frames; supply piping; fire protection; exterior doors; repair of Activity Centre air conditioner; and, replacement of an older water heater, grounds; painting. Because of the coronavirus pandemic no capital maintenance was undertaken in 2020.

Projects to improve the accessibility of our building were given approval in principle at the Annual Vestry meeting held in February 2020. Again, because of the coronavirus pandemic the work did not proceed.

Ministry Budget for 2020

	2020(12/12)	2020	2021	
Line	Actual	Budget	Proposed Budget	
REVENUE				a
Donations to Designated Funds				
Donations to Endowment Fund	1,500		-	
Donations to Capital Fund	600	25,000	8,333	
Donations to Organ Fund			-	
Donations to Memorial Fund	2,250		-	
Total Donations to Designated Funds	4,350	25,000	8,333	
Interest Earned on Investments				
Endowment Fund Interest			-	
Rectory Fund, Interest			-	
Memorial Fund, Interest			-	
Parish Hall Capital Reserve, Interest			-	
Organ Restoration Fund, Interest			-	
Total Interest Earned on Investments	-	-	-	
Offerings for Ministry				
Envelopes and Identifiable Donors	69,205	112,725	90,800	
Preauthorised Giving (PAG)	125,711	95,960	124,800	
Other	101	9,000	3,000	
Stretch amount		20,000	6,668	
Loose offerings	909	7,500	2,500	
Total Offerings Ministry	195,926	245,185	227,768	

	Line	2020(12/12) Actual	2020 Budget	2021 Proposed Budget
Receipts from Parish Activities	24			
Fundraising	25			
Sales of pies, crafts, etc.	26	60	2,500	832
Shopping Cards	27	4,838	2,000	1,004
Other Fundraising	28			-
<i>Fundraising subtotal</i>	29	4,898	4,500	1,836
Other Income from Parish Activities	30			
Rentals, General	31	2,400	700	232
Rentals, Concerts	32	1,643	5,000	1,668
Other	33	(147)		-
<i>Total Other Income</i>	34	3,896	5,700	1,900
Outreach Income	35			
RDF Support	36	14,487		-
Refugee Support	37	27,868	10,000	10,000
Outreach Support (other)	38	3,608	5,000	10,000
<i>Total Outreach Income</i>	39	45,963	15,000	20,000
Total Receipts from Parish Activities	40	54,757	25,200	23,736
Transfers from Investments and Grants	41			
From Endowment Fund	42			-
From Capital Fund	43			-
From Rectory Fund Interest	44	13,000	13,200	13,800
From Organ Fund	45			-
From Memorial Fund	46			-
Total Transfers In	47	13,000	13,200	13,800
TOTAL GROSS REVENUE	48	268,033	308,585	273,637

	Line	2020(12/12) Actual	2020 Budget	2021 Proposed Budget
EXPENSE	50			
Facilities	51			
Instruments & equipment	52			
Organ maintenance	53	1,058	1,000	668
Other maint. and acquisition	54			-
<i>Instrument subtotal</i>	55	1,058	1,000	668
Furnishings and Equipment	56			
Capital Furnishings and Equipment	57	353		-
Furnishings and Equipment Regular	58	9,454	1,500	1,000
<i>Furnishings and Equipment Subtotal</i>	59	9,807	1,500	1,000
Building Maintenance	60			
Elevator Maintenance and Fees	61	2,208	2,492	2,496
Regular Maintenance	62	14,804	17,660	15,285
Capital Maintenance	63		25,000	8,333
<i>Building Maintenance Subtotal</i>	64	17,012	45,152	26,114
Utilities	65			
Heating	66	2,633	3,066	2,453
Water	67	355	902	601
Hydro	68	5,094	8,670	6,936
<i>Utilities Subtotal</i>	69	8,082	12,638	9,990
Total Facilities Expenditures	70	35,959	60,290	37,772

	Line	2020(12/12) Actual	2020 Budget	2021 Proposed Budget	
Ministry and Worship	72				
DM&M	73	37,822	37,822	40,476	b
Synod Delegate Fee	74		300	160	
Community Marketing	75	258	1,836	1,836	
Children's Ministry	76	1,101	1,150	1,770	
Youth Ministries	77	15	1,500	800	
Worship Supplies	78	4,384	4,600	2,453	
Worship Music Expense	79	741	4,320	2,303	
Outreach Committee	80	92	150	150	
Hospitality and Christian Growth	81	975	3,415	1,826	
Volunteer Expenses, Miscellaneous	82	63	2,000	1,067	
Total Ministry and Worship	83	45,451	57,093	52,841	
Office and Administration	84				
General Office Expenses	85	8,808	10,500	9,100	
Bank Fees and Interest	86	1,949	1,725	1,725	
Insurance	87	13,784	13,242	15,890	
Miscellaneous	88		300	300	
Total Office and Administration	89	24,541	25,767	27,015	
Outreach Disbursements	90				
Refugee Expenses	91	8,984		10,000	
RDF Remittance	92	12,468		-	
Outreach Disbursements, other	93	3,625	10,000	10,000	
Total Outreach Disbursements	94	25,077	10,000	20,000	

	Line	2020(12/12) Actual	2020 Budget	2021 Proposed Budget	
Salaries and Benefits	97				
Rector's Salary	98	52,537	58,747	59,099	c
Housing Allowance	99	18,872	21,103	21,230	
Administrator	100	9,372	7,675	7,721	c
Organist	101	13,442	14,402	14,488	c
Discovery Service Music Director	102	8,304	11,274	11,342	c
CPP/EI/WSIB	103	5,952	6,313	6,351	
Pension & Benefits	104	15,272	17,498	17,603	
Employee Absence Coverage	105	-	2,302	2,300	
Professional Development	106	101	1,255	1,255	
Other Employment Expense	107	793	1,000	500	
Canada Employment Wage Subsidy	108	(10,562)		(3,600)	d
New Ministry	109		20,000	10,000	e
Total Salaries and Benefits	110	114,083	141,569	148,289	
Transfers Out	111				
To Endowment Fund	112	1,500		-	
To Capital Fund	113	600		-	
To Memorial Fund	114	2,250		-	
To Rectory Fund	115			-	
To Parish Hall Capital Reserve	116			-	
To Organ Restoration Fund	117			-	
To Refugee Fund	118	18,884		-	
Total Transfers Out	119	23,234	-	-	
TOTAL EXPENSE	120	268,345	294,719	285,918	
NET REVENUE (Deficit)	121	(312)	13,866	(12,281)	f

Notes on the Budget

- a. **General note.** Budgeting in the present climate of the COVID-19 pandemic was difficult. Neither income or expense is very predictable under the circumstances. This budget is based upon the best assumptions that were available at the time of crafting the budget. One assumption is that the present circumstances will persist for several months into 2021 and that some return to more normal patterns of income and expense may be possible in the final quarter of the year.
- b. **Diocesan Mission and Ministry (DM&M).** This expense is our parish fair share of diocesan expenses for mission. DM&M is tied to parish income less allowable expenses calculated on a three-year rolling average. The assessed amount for 2021 is as shown (line 73).
- c. **Ministry staff salaries.** The proposed salary increases for 2021 consist of the diocesan-recommended cost of living increase (0%), plus an annual increment for years of service (lines 98-102).
- d. **Canada Employment Wage Subsidy.** This amount is estimated as the support for employment cost during the time of the coronavirus pandemic.
- e. **New Ministry.** The inclusion of this budgeted amount is based on the recommendation of the Children's, Youth, and Family Ministry Committee, the Stewardship Team, and Parish Council. This amount would support the hiring of a part time coordinator for this area of ministry.
- f. **Recommendation.** This ministry budget has been reviewed by Parish Council and the Stewardship Team and is recommended to this Vestry for adoption.

Certificate of Approval of Reports

This Annual Report was received and approved at the Annual Vestry Meeting of the Church of Saint John the Evangelist, Sunday, March 28, 2021.

(The Venerable Dr.) David Anderson
Chair

Sue Newbery, Vestry Clerk