

Church of Saint John the Evangelist, Hamilton

Ministry Description

Ministry Area	Youth Ministry	Position	Driver
Nature of Ministry	<p>As a member of the Youth Ministry Team, you will drive members of Youth Group and their leaders to various activities</p> <p>The purpose of your ministry is to encourage young people in their growth in faith.</p> <p>This ministry involves driving your own vehicle, transporting members of the Youth Group and leaders to various activities.</p>		
Outline of Responsibilities	<ol style="list-style-type: none"> 1. Arrive 10 minutes before the group is scheduled to depart. 2. Ensure that each passenger wears a seatbelt for the duration of the journey. 3. Obey all the rules of the road. 4. Participate in the event or not, as your preference and numbers allow. 5. Ensure that you not allow yourself to be alone in the car with a single student. If this become unavoidable, ensure that the student sits in the backseat for the duration for the trip. 6. Pray for the other members of the Team and the youth; 7. Be familiar with and uphold to the Policy and Guidelines for Working with Children and Youth. 		
A Person Well-Suited	<p>Will be comfortable working in a people-oriented, and somewhat unstructured environment.</p> <p>Will be a growing Christian.</p> <p>Will practice confidentiality and respect the privacy of others.</p> <p>Will have a valid driver's license, their own vehicle, and valid automobile insurance.</p> <p>Spiritual gifts that may apply to this ministry include: helps/service, pastoring, serving.</p>		
Time Commitment	Approximately three hours per month.	Length of Term	A one-year commitment is requested.
Participation Group	Members of Youth Group and leaders. Occasionally with parents and other members of the congregation.		
Support, Supervision and Training	<p>Direct supervision of this ministry is by Youth Ministry Coordinator.</p> <p>The person in this ministry supervises members of the youth ministry in their vehicle.</p> <p>Training and orientation is provided by the Youth Ministry Coordinator.</p>		
Boundaries and Limitations	<p>Because of their age children and youth are always vulnerable to various forms of abuse.</p> <p>Strict adherence to the diocesan Policy for Working with Vulnerable Persons protects those who are vulnerable and those who work with them.</p> <p>This ministry description outlines the limits of this ministry responsibility.</p>		

Benefits to Volunteer	<p>The volunteer will grow in their own faith as they work with Youth Group member and leaders.</p> <p>The volunteer will enjoy a closer relationship with an excellent group of volunteers.</p> <p>The volunteer will play a key role in our Youth Ministry and building healthy relationships with youth.</p> <p>The volunteer will be part of an amazing team that cares for and encourages faith development in youth.</p>
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Risk Assessment		
Risk Type	Description	Assessment
Participation and Supervision	Youth Group Members and leaders. Supervision of youth while in the vehicle.	High
Setting	<u>Normally with group of youth, however, occasional situations were in vehicle with single youth.</u>	High
Nature of Relationship	<u>Driver.</u>	Medium
Degree of Authority	<u>Low degree of perceived authority.</u>	Low
Physical Safety	<u>There are few risks to the physical safety of the volunteer.</u>	Low
Financial	<u>No financial involvement.</u>	Low
Privileged Information	<u>Low risk of access to confidential or privileged information.</u>	Low
Damaged Reputation	<u>There is high risk of damaged reputation in the case of accusation.</u>	High
Key-Holder	<u>None.</u>	Low
Risk Level Assessed	High	

Screening Requirements	
✓ Training is required.	Training is offered, but not required.
✓ Interview is required.	✓ References are required.
✓ Police Records Check (PRC) is required.	✓ PRC with vulnerable sector screening required.
✓ Volunteer Registration Form completed. (Must be completed if interview, PRC, and/or references are required.	✓ Signed statement regarding ministry description required.
Signed statement regarding confidentiality required.	Key-holder agreement required.
✓ Signed statement regarding policy on ministry with vulnerable persons required.	

By signing below, I acknowledge that I have read and agree to assume the duties, responsibilities and expectations as set out in this Ministry Description.

Full name (please print)

Signature

Date